



St. Francis Foundation Grant Reporting Guidelines

DUE DATE: March 31, 2023

Please submit by email to: grants@stfrancisfoundationsb.org

We appreciate your honest appraisal of the project that was funded. Please provide a candid assessment of the challenges and success / failure of the program.

Organization Name: _____

Program or Event Name: _____

Date of Report: _____

Amount of Grant: _____

Total number served by grant: _____

Have there been any changes to your organizations 501©3 status since receiving this grant? Yes No

What is the status of the program? Completed On-going Discontinued

1. What was the goal of the program? (2-3 sentences):

2. Did you meet your goal? If not, why? (one paragraph):

3. Describe any unexpected challenges or opportunities encountered. (one paragraph):

Signed: _____ Date: _____

Thank you again for the incredibly import and valuable services you provide to our community.